

Constitutional Upgrade

Outlined below is a checklist of the information needed to complete a Constitutional Upgrade order.

Company Details

- ☐ Name of the company
- ☐ ACN of the company
- ☐ Registered address of the company
- ☐ Full name of company director/s

Constitution Upgrade

- ☐ Place of Registration
- ☐ Constitution Upgrade type: standard company to special purpose; special purpose to standard company; standard company upgrade; special purpose company upgrade
- ☐ What classes of shares are currently on issue in the Company?
- ☐ Other than a Special Resolution of Members, does the existing constitution of the Company or any other document (e.g. shareholders' agreement or share sale agreement) specify any further requirement relating to a modification or repeal of the Company's constitution?

Shareholder Details

If individuals:

- ☐ Full name and address
- ☐ Are the shares owned on behalf of an existing trust?

If corporate:

- ☐ Name of the company, ACN and registered address of the company, director details
- ☐ Are the shares owned on behalf of an existing trust?

Should you have any queries regarding this checklist, please refer to our Help Centre articles or contact the Support Team.