

NowInfinity Permission Restrictions

		PERMISSION:	FULL	READ ONLY	DRAFT	NONE
DOCUMENTS						
Create Documents Page			Y	N	Y	N
	Can open interview form		Y		Y	
	Can save document as draft		Y		Y	
	Can complete the form		Y		N	
Completed Documents page			Y	Y	Y	N
	Open collaboration page to access documents		Y	Y	Y	
	Amend Document button		Y	N	N	
	Send document for e-signing		Y	Y	N	
	Other integrations like apply for ABN, open bank account, move to Class/XPM, mark documents as paper signed, add trust to Trust Registry, add fund to SuperComply		Y	N	N	
Saved Documents page			Y	N	Y	N
	Open saved document for amending		Y		Y	
	Complete saved document		Y		N	
	Delete saved document		Y		Y	
E-Signing page			Y	Y	Y	N
	Open collaboration page to access documents		Y	Y	Y	
	Amend Document button		Y	N	N	
	Can check status of e-signing		Y	Y	Y	
	Re-send email notification for e-signing		Y	N	N	
	Void e-signing envelope		Y	N	N	
	Other integrations like apply for ABN, open bank account, move to Class/XPM, mark documents as paper signed, add trust to Trust Registry, add fund to SuperComply		Y	N	N	

CORPORATE MESSENGER

Companies page		Y	Y	Y	N
	Company profile (main page)	Y	Y	Y	
	Officeholder page	Y	Y	Y	
	Shareholder page	Y	Y*	Y*	
		*Cannot edit number of shares or amount paid in the allotments table if there's a share discrepancy			
	Timeline	Y	Y	Y	
	ASIC Forms	Y	N	Y	
	Can save ASIC Forms	Y	N	Y	
	Can complete ASIC Forms	Y	N	N	
	Add/remove pins	Y	N	N	
	Appoint account manager	Y	Y	Y	
	Bundle Changes	Y	N	N	

	Action button (which includes the Export to excel option and refresh list (RA61))	Y	N	N	
Lodgements page		Y	Y	Y	N
	Open collaboration page and download ASIC forms generated	Y	N	Y	
	Lodge form	Y	N	N	
	Send ASIC form for e-signing	Y	N	N	
	Check status of e-signing	Y	N	Y	
	Void envelope	Y	N	N	
	Download e-signed ASIC forms	Y	N	Y	
	Amend Documents button	Y	N	N	
	Edit online functionality	Y	N	N	
	View history for the edit online	Y	N	Y	
	Other integrations on the collaboration page like push docs to XPM	Y	N	N	
Annual Statements page		Y	Y	Y	N
	Open collaboration page and download the annual statement documents	Y	Y	Y	
	Send annual statement via e-mail, e-signing or download.eml	Y	N	N	
	Set payment reminder	Y	N	N	
	Refresh option (change cover letter, signatories, mins to resolution)	Y	N	N	
Notification Centre page		Y	Y*	Y*	N
		*Limited to discrepancies and ASIC invoice (e.g. late fees). Debt reports not available			
Appoint an Agent page		Y	N	Y*	N
		*Can only save; cannot complete and lodge			
Product Settings page		Y	Y*	Y*	N
		*Can view settings but cannot make any changes			
Reminders page		Y	Y*	Y*	N
		*Not able to send or void			
Outgoing Correspondence page		Y	Y*	Y*	N
		*Cannot resend emails			
Other ASIC Forms page		Y	N	Y*	N
		*Not able to complete (only save)			

TRUST REGISTER

Trusts page		Y	Y	Y	N
	Trust profile main page	Y	Y	Y	
	Units page (if applicable)	Y	Y	Y	
	Timeline	Y	Y	Y	
	Update trust details	Y	N		
	Access to trust documents	Y	N	Y	
	Can save trust documents	Y	N	Y	
	Can complete trust documents	Y	N	Y	
Trust Documentation page		Y	Y	Y	N

	Access to collaboration page to download document	Y	Y	Y	
	Amend Document button	Y	N	N	
	Marked as paper signed	Y	N	N	

SUPER COMPLY

	All Functionalities (documents, fund profile, updating fund profile)	Y	N/A	N/A	N
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GENERAL FEATURES

	Webinars	Y	N/A	N/A	N
	Knowledge Base	Y	N/A	N/A	N
	Release Notes	Y	N/A	N/A	N

"IS ADMIN" CHECKBOX

	If ticked, user will be given access and rights to change settings to Portal Settings
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